

# APPENDIX A

**WAVERLEY BOROUGH COUNCIL**  
**KEY DECISIONS – EXECUTIVE FORWARD PROGRAMME**  
**CATEGORISED BY PORTFOLIO**  
**7 OCTOBER 2008**

| (i) <u>O&amp;S Committee Remit/Portfolio/Issue</u>                             | (ii) <u>Anticipated Earliest Date</u> | (iii) <u>Officer Dealing</u> |
|--|---------------------------------------|------------------------------|
| <b><u>CORPORATE O &amp; S</u></b>  |                                       |                              |
| <b><u>Corporate Strategy, East Street (Cllr R J Gates)</u></b>                 |                                       |                              |
| 1. East Street Regeneration  | Ongoing                               | M Stevenson                  |
| 2. Annual update on progress against Corporate Plan                            | February 2009                         | M Orton                      |
| 3. Sustainable Community Strategy  | February 2009                         | I Lynch                      |
| <b><u>Finance, Best Value (Cllr M H W Band)</u></b>                            |                                       |                              |
| 1. Review of Financial Assistance and Grants                                   | November 2008                         | G Clark                      |
| 2. Budget Strategy   | December 2008                         | P Wenham                     |
| 3. Budget 2009/2010, Council Tax and Housing Rents setting                     | February 2009                         | P Wenham                     |
| 4. Capital Programme   | February 2009                         | P Wenham                     |
| 5. Performance Review and Target-Setting                                       | February 2009                         | G Clark                      |
| <b><u>Human Resources, Member Development, Property (Cllr Ms D Le Gal)</u></b> |                                       |                              |
| 1. <del>Accommodation Review</del>   | <del>October 2008</del>               | <del>R Standing</del>        |
| 21. Property Asset Review  | November 2008                         | R Standing                   |
| 2. Farnham Council Offices   | November 2008                         | R Standing                   |
| 3. Workforce Plan Update   | March 2009                            | A Overington                 |

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| <b><u>Customer Care, Communications and IT (Cllr A E B Taylor-Smith)</u></b>   |  |   |
| 1. ICT Work Programme and Signpost for the Future.<br>2. Customer Service Strategy including consideration of Locality Office services<br>3. Review of Waverley Branding   | October 2008<br><br>October 2008<br><br>January 2009   | R Standing<br><br>R Standing<br><br>J Jackson   |
| <b><u>COMMUNITY O &amp; S</u></b>  |  |   |
| <b><u>Housing (Cllr R J Gates)</u></b>   |  |   |
| 1. Review of Community Supporting People Service<br>2. Special Purpose Vehicle/Local Housing Company (via SIG)<br>3. Housing Market Assessment<br>4. HRA Business Plan Update<br>5. A Housing Strategy for Older People<br>6. Shared-ownership Portfolio - Rent Setting Formula<br>7. Choice Based Lettings - Review<br>8. Respect Agenda for Housing Management<br>9. Double glazing programme progress<br>10. Disposal of HRA Property | November 2008<br><br>November 2008<br><br>December 2008<br><br>January 2009<br><br>November 2008<br><br>November 2008<br><br>December 2008<br><br>December 2008<br><br>October 2008<br><br>Ongoing | J Swanton<br><br>D Simmons<br><br>J Swanton<br><br>J Swanton<br><br>J Swanton<br><br>M Rivers<br><br>J Swanton<br><br>A Booker<br><br>J Swanton |
| <b><u>Community Safety (Cllr Mrs C Cockburn)</u></b>   |  |   |
| <b><u>Equality and Diversity (Cllr Ms D Le Gal)</u></b>  |  |   |
| 1. Social Inclusion Action Plan  | December 2008  | G Clark   |

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|---|---------------------------------------|------------------------------|
| 2. Achieving Level 2 of the Equalities Standard (by March 2009)                                 | Ongoing                               | R Saunders                   |
| <b><u>Partnerships, Community Engagement, Enhanced two-tier working (Cllr B J Morgan)</u></b>   |                                       |                              |
| 1. Review of Sponsored Organisation Scheme  | October 2008                          | G Clark                      |
| 2. Review of Careline Service   | Nov/Dec 2008                          | I Lynch                      |
| 3. Award of Sponsored Organisation Grants 2009/10   | February 2009                         | G Clark                      |
| <b><u>ENVIRONMENT AND LEISURE O&amp;S</u></b>   |                                       |                              |
| <b><u>Planning and Major Projects (Cllr Mrs C Cockburn)</u></b>                                 |                                       |                              |
| 1. Response to Government's proposed changes to South East Plan (*anticipated publication July) | October 2008                          | G Parrott                    |
| 2. Update on LDF evidence gathering and issues and options for the Core Strategy                | October 2008                          | G Parrott                    |
| 3. Update on position on Undershaw  | October 2008                          | R Morris                     |
| 4. Review of Local Development Scheme   | October 2008                          | G Parrott                    |
| 5. Review of Planning Decision-making structure   | October December 2008                 | M Evans                      |
| 6. Annual Monitoring Report   | December 2008                         | J Falconer                   |
| 7. Update on Interim Subsidised Affordable Housing Policy                                       | October 2008                          | G Parrott                    |
| <b><u>Climate Change, Neighbourhood Environmental Services (Cllr J R Sandy)</u></b>             |                                       |                              |
| 1. Clean Neighbourhoods and Environment Act (options for adoption of powers)                    | November 2008                         | R Ellks                      |

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|--|--|---|
| <b><u>Sport, Leisure and Culture (Cllr R J Steel)</u></b>  |  |   |
| <ol style="list-style-type: none"> <li>1. A review of Sports and Recreation (via the Leisure SIG)</li> <li>2. A review of Countryside Management (via Leisure SIG)</li> <li>3. Cultural Strategy Update</li> <li>4. Leisure Procurement - Employers' Requirements</li> </ol> | <p style="text-align: center;">November 2008</p> <p style="text-align: center;">November 2008</p> <p style="text-align: center;">January 2009</p> <p style="text-align: center;">December 2008</p> | <p style="text-align: center;">T McLeod</p> <p style="text-align: center;">J Bowden</p> <p style="text-align: center;">K Mills</p> <p style="text-align: center;">K Mills</p> |
| <b><u>Youth, Children and Young People (Cllr Mrs C A King)</u></b>   |  |   |
| <ol style="list-style-type: none"> <li>1. Waverley Training Services Development Plan</li> </ol>   | November 2008  | I Lynch   |
| <b><u>Local Economy, Car Parking and Strategy, On-Street Enforcement (Cllr R A Knowles)</u></b>  |  |   |
| <ol style="list-style-type: none"> <li>1. Waverley Business Forum</li> <li>2. Impact of Foot and Mouth Disease on Local Businesses</li> <li>3. Car Park Strategy Review</li> </ol>   | <p style="text-align: center;">November 2008</p> <p style="text-align: center;">October 2008</p> <p style="text-align: center;">December 2008</p>  | <p style="text-align: center;">I Lynch</p> <p style="text-align: center;">I Lynch</p> <p style="text-align: center;">P Frame</p>  |